



Job Advert

Integration Development Manager £30,000 2 year fixed term post

Ceolas's new post funded by Aspiring Communities Fund, is to lead on the move to Cnoc Soilleir by creating new programmes and activities, as well as strengthening partnerships within the community. A central role for the postholder will be to work collaboratively with Lews Castle College to ensure a smooth transition into Cnoc Soilleir. Gaelic is integral to Ceolas work with new opportunities arising with mainland organisations, fluency in speaking and writing are essential. The ability to work with community organisations to ensure that opportunities are open to all is integral to the role.

Job Description is available www.ceolas.co.uk or email: info@ceolas.co.uk.

Closing Date: 12.00 Monday August 10th. Interviews in person: Wednesday 19th August

Start Date: as soon as possible

“Crossing Over” integration and inclusion of all forms of activity

Ceolas has been offered support through Aspiring Communities Fund to develop services further with the move to Cnoc Soilleir in 2021.

Ceolas is recruiting an **Integration Development Manager** on a full time basis for a period of 2 years.

Empowering communities can be achieved by:

- *delivering on community-led solutions that tackle priorities that matter most to communities, or*
- *for more vulnerable and harder to reach groups, through local interventions that act as a catalyst for engagement and provide opportunities and pathways for social and community integration.*

The post holder will work collaboratively with Lews Castle College and other organisations to advise on the development of the project to best meet the needs of the target groups. Participants in the programme will be consulted on proposed ideas and contribute to programme development.

A research brief is integral to the project in relation to mapping of need through community consultation but project will also incorporate an action research element on how cultural activity can contribute to meeting the overall aims of the project.

The post-holder will be responsible for the organisation of activities to target groups, supported by other Ceolas staff.

This post could be available on a Job Share basis: Activity Manager and Research/Consultation/Development Manager to be equally split throughout the period.

Job Description

Integration *Development Manager*

£30,000

You will be responsible for cultivating and maintaining relationships amongst partners within the community to solve problems and communicate needs. You will identify opportunities for new partnerships, whilst providing excellent standards of customer service, performance and ensuring full compliance in line with the contract through -

- Overall responsibility for building and maintaining good relationships with all community partners, providers and services to support the integration of Service Users into the local community
- Champion and manage new projects to create stronger partnerships
- Build the organisational network through targeted outreach and strong project planning
- Liaise with partners to solve issues, communicate needs and create synergy within the local community
- Ensure effective management of risks through planning and service delivery; including escalating to management for action in a timely manner.
- Development and growth of relationships with internal colleagues, third parties and external organisations to support service delivery
- Work collaboratively and proactively with the frontline teams to ensure client, customer and service user receive an exceptional service
- Undertake ad-hoc projects and provide support and cover for colleagues and teams

What are we looking for?

You will have a strong background in the development of partnerships/alliance/collaborative working, whilst supporting a vulnerable client group. You will have a solid working knowledge and understanding of community engagement and outstanding cultural awareness and building effective relationships at all levels will be your strengths. A strong customer ethos with heightened sense of empathy will be key to your success.

Key Attributes

- Gaelic language and an understanding of Gaelic traditional culture is critical
- Excellent interpersonal skills
- A flexible working approach and the ability to work to tight deadlines.
- Organisational skills, planning, managing and monitoring own workload
- Process driven candidates with great attention to detail and meticulous record keeping evidenced by maintaining accurate information on IT systems
- Commitment to put the customer at the heart of the service to deliver a great user experience to a diverse client group
- Performance culture and collaborative working in order to effectively manage and escalate risk

Person Specification

Essential	Desirable
Fluent Gaelic	Experience in Public facing events
Microsoft 365 operating package	Able to work flexibly - evening meetings
Project Development Experience	Engagement with the Arts
Strong interpersonal skills	
Experience of Social Media platforms	
Valid Drivers Licence	

Holidays 22 days and 8 Public Holidays