**Role Title:**  **Gaelic Programming Intern**

**Reporting to:**  **Learning & Outreach Officer**

**Salary:**  **£20,945 (B) pro-rata**

**Duration:**  **Six months**

**Location:**  **This internship is expected to run remotely with regular online support**
**from the Library and occasional visits to Library premises.**

**Role purpose:**

The purpose of the internship is to support the Public Programmes team to help develop our Gaelic language programme offer. As we approach the Year of Scotland’s Stories in 2022, this internship will contribute research that will help to identify resource and expertise for the Library to build a stronger and more sustainable Gaelic public programme and to raise our profile within the Gaelic community. It will also give a person making the transition from education to employment an opportunity to gain practical experience and develop existing, or learn new, skills to enhance their employability. In doing this the intern may contribute to Library projects under the supervision and guidance of a member of staff. The work carried out by an intern will always be additional to the general work of the Library.

The National Library of Scotland holds pre-eminent Gaelic collections across a range of formats and delivers digital resources, events and programmes in Gaelic. We would like to build on this further by developing a better understanding of our Gaelic audiences, both native and learner, and find ways in which our public programme can contribute to relevant and meaningful engagement with the Library’s Gaelic collections. Building on the Library’s Gaelic Language Plan we aim to increase Gaelic language provision across exhibitions, digital resources, events and more over the coming years. With the global popularity of digital Gaelic language learning through platforms such as Duolingo, we will develop ways to promote our Gaelic language offer to communities both within Scotland and beyond. We are looking for an intern that will help us in these aims by working with the public programmes team to identify, enhance, and promote sustainable approaches to our Gaelic language programming at the Library.

**Duties, Tasks and Responsibilities:**

The core responsibilities of the intern are:

* To work with their supervisor to ensure they understand what is expected of them for the duration of the internship and are able to meet those expectations.
* To transfer their learning from an educational context into the practical context of the Library.
* To learn how to complete project/tasks in a timely manner and report effectively on them
* To collaborate and work effectively in a team environment
* To follow the policies and rules which govern the work of the Library.

Tasks will be allocated to each intern based upon the duration of their internship and the needs of the host department. Tasks will always be consistent with the main objectives and responsibilities listed above.

**Person Specification:**

Internships are paid opportunities for people to gain work experience that complements a course of study as the first step in developing a career. Interns will be selected on the basis of the potential they can demonstrate rather than evidence from any existing work experience. Potential is likely to be demonstrated through interest and enthusiasm expressed through activities and achievements outside paid employment.

**Personal Qualities**

* **Agency:** likes to make things happen – shows initiative and an appetite for experience;
* **Learning Orientation**: finds opportunities to apply learning in practice and is driven to get better at what they do;
* **Resilience**: is tenacious and adaptable when faced with setbacks and difficulties;
* **Values-led:** works hard and collaborates respectfully with others to achieve common goals.

**Skills, abilities and knowledge:**

* A high level of proficiency in both written and spoken Gaelic
* A good level of knowledge relevant to the language and history of Gaelic and to working with primary sources
* Digital and media skills e.g. video editing, social media
* An understanding of the importance of practical experience in making the transition to the labour market
* Skills appropriate for any workplace, e.g. communication, team-working and flexibility
* Literacy, numeracy and IT skills at a level appropriate for basic office work

**Experience**

* The intern will usually be working towards or have recently completed a programme of study at a further or higher education institution.
* Interns are likely to have expressed their interest in, and enthusiasm for, a relevant topic or area of activity through their own initiative and efforts outside paid employment.
* The internship will be designed for people with little or no previous work experience and supported on this basis.

**Further Information:**

Interns are not members of Library staff and are engaged as workers through an employment agency. The successful candidate will be required to register with a designated employment agency and will be supported by Library staff in this process.

Applications, in English please, to be submitted via our recruitment site: [Library Careers.](http://www.nls.engageats.co.uk/Welcome.aspx)

Applicants are asked to provide a written statement showing how they fit the person specification and demonstrating their potential for the post by reference to achievements in other aspects of their lives.

Please note that applicants who already have work experience which we consider to be significant and relevant to the role are unlikely to be invited to interview. The purpose of the internship is to give experience to people who currently lack it.

**Selection Procedures:** The applicants who best meet selection criteria based on the job description and the person specification and who demonstrate this in their written statement will be selected for interview**.**

Please note that the successful candidate will be subject to Basic Disclosure Scotland security clearance.