



## JOB DESCRIPTION

<b>Post:</b>	Gaelic Conversation Group Convener, Freelance
<b>Hours:</b>	3 hours per week in term-time. Fixed hours Fridays 1.30 – 2.30 to deliver session; remaining hours are flexible, working from home when this is appropriate
<b>Term:</b>	24 months, commencing 01 May 2024 until May 2026
<b>Salary:</b>	<b>£15 hourly, £1800 pa</b>
<b>Location:</b>	Gairloch Museum
<b>Reporting to:</b>	Curator, Gairloch Museum
<b>Closing Date:</b>	<b>15 April 2024, 5pm (Interview date: 22 or 23 April)</b>

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### Purpose of the Post:

Gairloch Museum is an independent heritage organisation that has over the past year, and as part of a far-ranging project, been actively developing engagement with Gaelic, and is committed to increasing and promoting the use of Gaelic language and inspiring interest in our Gaelic heritage. To help achieve this vision, we are looking for a Gaelic Conversation Group Convener to facilitate our weekly Cearcall Còmhradh using our exceptional Gaelic collections. This new role is funded through Bòrd na Gàidhlig.



## Key Tasks & Activities:

- Plan, schedule and deliver 80 weekly Cearcall Còmhraidh sessions in term-time over a period of 2 years. The usual venue for each session will be the café during the open season, and well-equipped Activity Room during our closed season.
- Identify and prepare suitable materials from the Gaelic archive, library and oral history collection, as well as Ceòl is Criomagan recordings from the local radio station, for use in the Cearcall Còmhraidh sessions.
- Identify opportunities for Cearcall Còmhraidh participants to engage with the collections and temporary exhibitions through the lens of Gaelic culture.
- Work with the Curator to evaluate sessions through agreed qualitative and quantitative methods, gather feedback from participants and feed into interim and final reports on confidence as Gaelic speaker and enjoyment.
- Work with and support volunteers who help with Cearcall Còmhraidh sessions.
- Set up before, and clear up after each session.

## Health & Safety, and policy:

All staff work to the relevant Museum Policies and Guidance:

1. Equality, Diversity and Inclusion
2. Safeguarding
3. Health and Safety, and Emergencies
4. Environmental sustainability



## 5. Personnel (Employed staff)

### Person Specification:

Essential Criteria	Desirable Criteria
Fluent Gaelic literacy skills with a requirement to regularly communicate effectively through the medium of Gaelic.	Experience of working with young people or adults in Gaelic Education and/or Gaelic in the community
Interest in heritage-related projects or initiatives.	Experience of working with museum collections.
A motivational and positive attitude in promoting the development of Gaelic language and culture.	
Confidence in engaging with a range of diverse audiences.	
Self-motivated, with strong planning and organisational skills.	
Excellent research skills.	
Excellent IT skills, competent in using Microsoft office applications.	
Able to work effectively as a team member, with strong interpersonal skills.	



## **Applications:**

Please address any questions about the position to Corinna Annetts  
[curator@gairlochmuseum.org](mailto:curator@gairlochmuseum.org)

Your application should include a covering letter outlining your experience and suitability for the post, an up-to-date CV and contact details for two referees.

Please submit your application by email to: [curator@gairlochmuseum.org](mailto:curator@gairlochmuseum.org)

*This post is funded by Bòrd na Gàidhlig.*

